

# UW-Fond du Lac Business Certificate Worksheet

Date \_\_\_\_\_

## Certificate Requirements

Minimum of 26 credits

Prerequisite courses must be met

“C” or better grades in all completed courses

Transfer credit maximum = three (3) credits

Name \_\_\_\_\_

SS#/ID# \_\_\_\_\_

Evaluator \_\_\_\_\_

## Certificate Requirements – 26 crs.

Course Number/Title	Credits	Prerequisite(s)	Credits	Grade(s)	Notes	Semester Completed
<b>Business and Computer Science – 13 credits</b>						
BUS101 Introduction to Business (EL) <i>OR</i> BUS110 Personal Finance (AP) <i>OR</i> BUS210 Business Communication (AP)	3	BUS210 only=ENG102				
BUS201 Introductory Accounting (AP)	4	Second semester freshman or instructor consent				
BUS202 Intermediate Accounting (AP) <i>OR</i> BUS204 Managerial Accounting (AP)	3	BUS201				
BUS230 Introduction to Management Information Systems (AP) <i>OR</i> CPS106 Word Processing Concepts (AP), CPS107 Spreadsheet Concepts (AP) <i>AND</i> CPS108 Database Concepts (AP)	3 1 1 1				BUS230 highly recommended	
<b>Economics and Mathematics – 13 credits</b>						
ECO203 Macroeconomics (SS)	3	MAT105 & ENG101 or instructor consent recommended				
ECO204 Microeconomics (SS)	3	MAT105 & ENG101 or instructor consent recommended				
ECO/BUS243 Economics and Business Statistics (MS) <i>OR</i> MAT117 Elementary Statistics (MS)	3	ECO/BUS243=MAT110, 210, 211 or concurrent registration in MAT211 <i>OR</i> MAT117=C- or better in MAT105 or 108 or equivalent			ECO/BUS243 highly recommended	
MAT210 Topics in Finite Math (MS) <i>OR</i> MAT211 Calculus (MS) (or higher)	4	C- or better in MAT110 or MAT124 or equivalent				

## Why pursue the Certificate in Business?

- The Certificate in Business through the UW Colleges presents an exciting opportunity for Wisconsin college students to deepen their understanding of the world of business in the modern political, social and economic environment.
- The certificate program introduces freshman/sophomore college students to business theory and practice. Students complete a diverse set of courses that help them broaden their perspectives and gain a good awareness and comprehension of the business world.
- Students may use the Certificate in Business program to:
  - ✗ Bundle electives effectively and beneficially within the associate degree.
  - ✗ Lead to a specialization or support a business major while pursuing a bachelor's degree.
  - ✗ Highlight educational achievements on a resume.
- This credit certificate program is available to any student, whether or not the student is pursuing an Associate of Arts and Science Degree at the UW Colleges.

**To participate in the Certificate in Business Program, complete and submit Certificate of Business Participation Form to Jackie Morgan in the Student Services Office.**

## **UW Colleges Certificate in Business Participation Form**

I would like to participate in the UW Colleges Certificate in Business program. I understand the following...

- I must complete each required course with a “C” grade or better.
- I must complete the specified prerequisite courses.
- I may transfer a maximum of three (3) credits to the Certificate in Business.
- I must have successfully completed at least one (1) of the required courses May 2001 or after.
- There is no time limit to complete the Certificate in Business.
- Upon successful completion of all twenty-six (26) credits (review/update each semester), my information will be forwarded to the Registrar’s Office. The Registrar’s Office will notate the earned Certificate in Business on my transcript. A Certificate of Completion will be mailed to me at the UW Colleges address on record.
- The Business Department reserves the right to revisit the list of required courses periodically.
- The campus Director of Student Services will be responsible for certifying the completion of credit certificate programs.

<b>PRINT name:</b>	<b>Date:</b>
<b>Student Signature:</b>	